A student requesting professional judgment for either Dependency override or Loss of income must do so in typed form and be specific as to what the student/parent is requesting the financial aid administrator to do. Each professional judgment request must be supported with adequate documentation.

Name of Student: ___________________________ Student I.D. Number: __________________

(Check one) Request is for: Dependency Override: _________ Loss of Income: _____________

For dependency override the student must supply the following documentation:

1. Copy of death certificate of parent, if parent(s) deceased.
2. Notarized statements from at least 2 of the following who knows about the student’s circumstances. A High School counselor, Pastor or Social Worker. Statements must be on agency letterhead.
3. A statement of who provided living expenses during the whole of 2015.

For loss of income of student or parent, the following supporting documentation is required:

1. Termination notice of student and/or parent.
2. Last pay stub of the student and/or parent.
3. Verification of unemployment benefit received.
4. Projected income for 2016

Request for Professional judgment is: Approved_______: Denied: _______
Reason for approval or denial:
____________________________________________________________________________________
____________________________________________________________________________________